



For enquiries on this agenda please contact:
Angela Guest, Democratic Support Officer 020 8770 5122

This agenda is available on
[www.sutton.gov.uk/Democracy/Council – minutes, agendas and reports](http://www.sutton.gov.uk/Democracy/Council%20-%20minutes,%20agendas%20and%20reports)

AGENDA

A meeting of the SOUTH LONDON WASTE PARTNERSHIP JOINT COMMITTEE will
be held at CIVIC OFFICES, ST NICHOLAS WAY, SUTTON SM1 1EA on
10 December 2013 at 5.30 pm

Members of the Committee

London Borough of Croydon

Councillor Tim Pollard - Deputy Leader and Cabinet Member for Children, Families and Education

Councillor Phil Thomas (Vice Chair) - Cabinet Member for Environment & Highways

Substitutes: Councillors Sara Bashford and Dudley Mead

Royal Borough of Kingston upon Thames

Councillor Liz Green - Leader of the Council

Councillor Simon James - Lead Member for Place, Sustainability and Sport

Substitutes: Councillors Rolson Davies and Trevor Heap

London Borough of Merton

Councillor Judy Saunders - Cabinet Member for Environmental Cleanliness and Parking

Councillor Andrew Judge - Cabinet Member for Environmental Sustainability & Regeneration

Substitutes: Councillors Mark Allison and Linda Kirby

London Borough of Sutton

Councillor Colin Hall (Chair) - Deputy Leader

Councillor Jill Whitehead - Chair Environment and Neighbourhood Committee

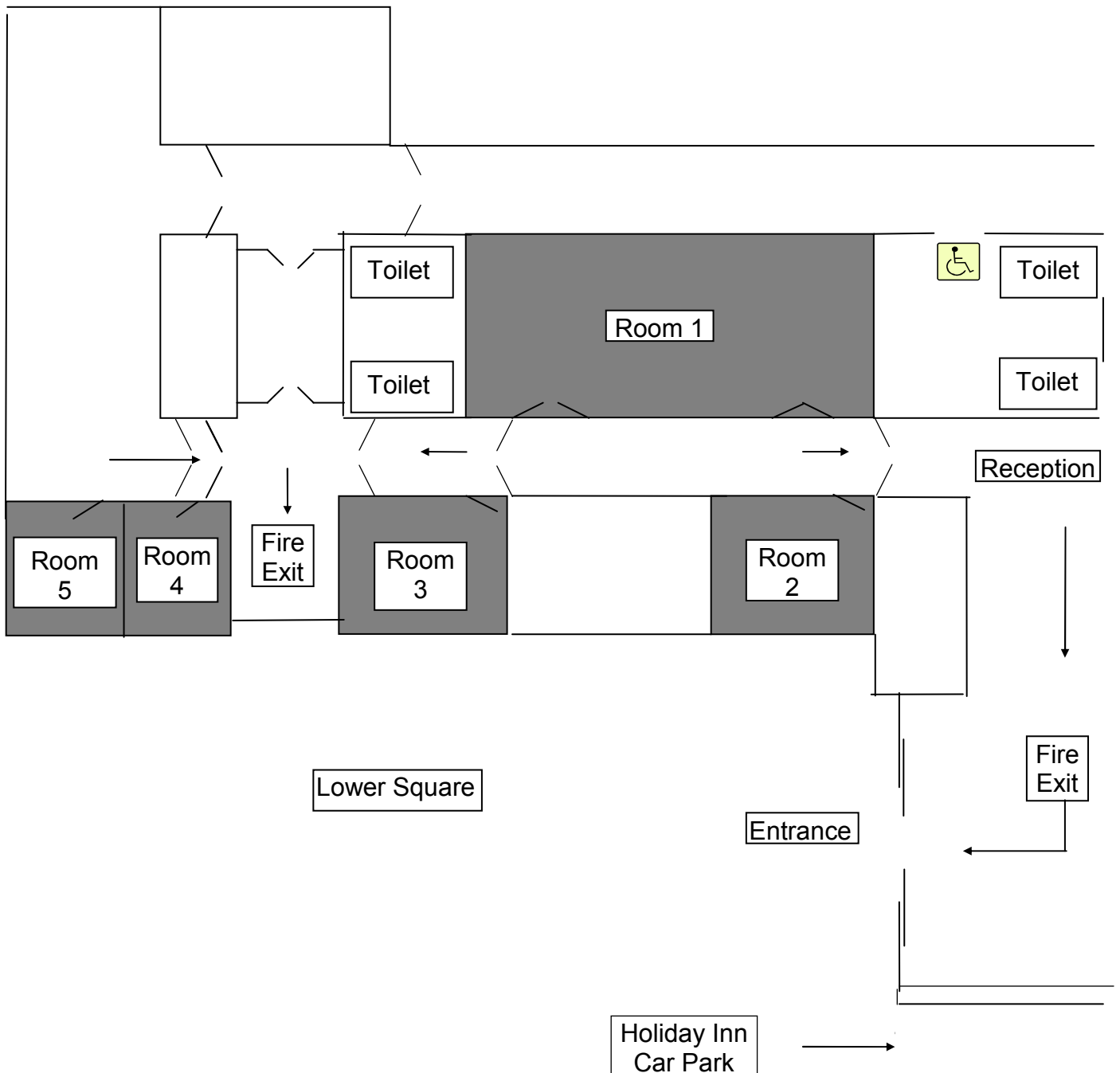
Substitute: Councillor Roger Roberts

CIVIC OFFICES, SUTTON GROUND FLOOR MEETING ROOMS

FIRE PRECAUTIONS

If there is a FIRE in the building the fire alarm will sound continuously. Leave the building immediately by the most direct route, either back through reception or the fire exit into Lower Square. Take your coat and any bags with you. Assemble in the car park in front of the Holiday Inn.

First Aid can be obtained from Civic Security in reception.



AGENDA

- 1. APOLOGIES FOR ABSENCE AND ATTENDANCE OF ALTERNATE MEMBERS**
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES OF LAST MEETING (12 SEPTEMBER 2013)**
- 4. PHASE A CONTRACT MANAGEMENT REPORTING**
- 5. SLWP 2013/14 BUDGET UPDATE**
- 6. SLWP 2014/15 BUDGET**
- 7. JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY REVIEW 2013**
- 8. CONSTITUTIONAL CHANGES AND IAA REVIEW**
- 9. AUDIT OF 2012/13 SLWP ACCOUNTS**

PART B

- 10. EXCLUSION OF PRESS AND PUBLIC**

Under Section 100(A)(4) on the Local government Act 1972, the public are excluded from the rest of the meeting on the grounds that it is likely that exempt information, as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act would be disclosed. These paragraphs cover information relating to the financial or business affairs of any particular person (including the authority holding that information).

- 11. PHASE A STRATEGY AND PROCUREMENT**
- 12. PHASE B CONTRACT REPORT**
- 13. RISK REPORT**
- 14. ANY OTHER BUSINESS**
- 15. DATE OF NEXT MEETING**

To note that the next meeting will be held on Tuesday 25 February 2014.

This page is intentionally left blank

SOUTH LONDON WASTE PARTNERSHIP JOINT COMMITTEE**Thursday, 12 September 2013****5.30 - 6.13 pm****London Borough of Croydon**

Councillors Tim Pollard and *Phil Thomas

Royal Borough of Kingston upon Thames

Councillors *Liz Green and Simon James

London Borough of Merton

Councillors * Mark Betteridge and Andrew Judge

London Borough of Sutton

Councillors Colin Hall (Chair) and Jill Whitehead

*Absent

12. APOLOGIES FOR ABSENCE AND ATTENDANCE OF ALTERNATE MEMBERS

Apologies were received from Councillors Mark Betteridge, Phil Thomas and Liz Green.

13. DECLARATION OF INTERESTS

There were no declarations of interests.

14. MINUTES OF LAST MEETING

The minutes of the meeting held on 18 June 2013 were approved as a correct record and signed by the Chair.

15. PHASE A CONTRACTS PERFORMANCE MONITORING

Resolved: To note the report.

16. SLWP BUDGET UPDATE

The current financial position showed an overspend of £60k due to unbudgeted transition costs by Viridor to get through the planning process and to reach agreement for the S106 mitigation.

An options report would be presented the next meeting of this committee to look at ways of offsetting this overspend.

Resolved: To note the report.

17. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the public are excluded from the meeting on the grounds that it is likely that exempt information, as defined in Paragraphs 1 and 3 of Part I of Schedule 12A to the Act would be disclosed. These paragraphs cover information relating to the financial or business affairs of any particular person (including the authority holding that information).

18. REPORT ON THE USE OF THE URGENCY PROCEDURE TO EXIT FROM THE CONTRACT WITH EWC

The Partnership was required to make an urgent decision regarding the management of the contract to operate the HRWC. An exit strategy was agreed and signed. This decision was required to ensure the continued operation of this statutory function by the Partnership.

The Chair thanked everyone involved in getting the decision through quickly.

Resolved: To note the use of the urgency procedure for the exit strategy.

19. COMMUNICATIONS GOVERNANCE AND PLAN 2013/14

Further to the previous meeting when the Partnership agreed to further consider a campaign to promote recycling in a way that helps demonstrate the SLWP's values and aims around sustainable living it was reported that a SLWP Communications Coordination Group had been formed. This Group would consist of all Head of Communications for each partner council.

A set of principles had been agreed at the first meeting of the Group which it was thought would promote trust in the Partnership brand, reinforce the green credentials and would include the Partnership being committed to running one mass media campaign per year around partnership working as well as a two yearly resident survey to measure trust and confidence in the Partnership.

It was hoped that the first Partnership media campaign would go out in the lead up to Christmas when it would have maximum impact bearing in mind it was to be a visual message to emulate a luxury product. The Communications Coordination Group would ensure that the campaign linked in with whatever was going on locally to the boroughs.

The Chair expressed concern about the use of "protecting front line services" in the sub strapline for the campaign.

Resolved: (i) To note the creation of the SLWP Communications Coordination Group and role it would play in formulating, delivering and reviewing Partnership-related communications activity.

(ii) To agree the key principles of communicating in partnership as set out in paragraph 2.6 of the report.

(iii) To agree the revised proactive communication campaign as set out in paragraph 3.2 of the report.

20. PHASE A STRATEGIC REVIEW

An update position of the Phase A contracts were considered together with the procurement strategy for setting up a framework which would need an agreement from each partner council. It was hoped to have the framework in place by early 2014.

Resolved: To note the report and to support the commercial and procurement strategy necessary to deliver continued value and performance across waste services.

21. PHASE B UPDATE - ERF DISPOSAL CONTRACT

An update position of the ERF project was considered. Sutton had granted planning permission in May 2013 and the GLA had decided not to challenge that decision. The decision would now be reviewed by the Secretary of State.

Resolved: To note the report.

22. HWRC STRATEGY

An update position of the Household Waste Recycling Centre (HWRC) strategy was considered alongside legal advice and a draft timetable for HWRC procurement. An updated timetable for HWRC procurement was tabled. Whilst the process appeared complicated it was suggested that competitive dialogue was the best solution to finding the right mechanism for sharing risks and rewards.

Resolved: To support the three stages of the process, the move to re-procure HWRC services and to undertake an options analysis.

23. RISK REPORT

Following the latest review by the Management Group there were now four red risks. The details and mitigating actions were reported. One red risk had been closed since the report to the June meeting.

Resolved: To note the key developments on the Risk Register and the mitigation of these risks.

24. BUDGET 2014/15

The Committee considered a draft budget requirement for the day to day business of the Partnership for 2014/15. Figures continued to be refined and a final budget for approval would be presented to the December meeting of the Committee.

Resolved: (i) To agree the proposed draft budget and for individual boroughs to agree the resources required in consultation with borough Finance Directors.

(ii) To agree to receive a final budget for approval at the next meeting in December 2013.

25. DATES FOR FUTURE MEETINGS

Resolved: To note that the next meeting would be held on 10 December 2013.

Signed Date.....
Chair



Report to: South London Waste Partnership (SLWP)
Joint Waste Committee

Date: 10 December 2013

Report of: SLWP Management Group

Author(s):

Simon Mander , Interim client side Contract Manager (LBC)

Chair of the Meeting:

Councillor Colin Hall, Chair SLWP Joint Waste Committee

Report title:

Phase A Contracts Performance Monitoring

Summary:

Contract 1 and 3 with Viridor for landfill, energy from waste, composting and recycling are performing well although there have been some recent issues with rejected recycling from the Materials Recycling Facility.

The Household Reuse and Recycling Centres have seen a drop in performance compared to the same period last year.

Recommendations:

It is recommended that the Joint Waste Committee:

- (a) Note the contents of this report, and comment on any aspects of the performance of the Partnership's Phase A contracts.

Background Documents and Previous Decisions

Phase A Contract Performance Monitoring updates have been presented to the Joint Waste Committee since 22 July 2010. The most recent reports were presented at the meeting on 12 September 2013.

1. Background

- 1.1 This paper provides a quarter 2 update on the performance of the three Phase A contracts for the financial year 2013/14. These contracts have been in place and operating since 2008.

Contract 1 Landfill and Transportation.

Contract 2 Management of House Hold Reuse and Recycling Centres.

Contract 3 Materials Recycling Service, Composting and additional Treatment Service

- 1.2 Contracts 1 & 3 are operated by Viridor Waste Management LTD.

- 1.3 Contract 2 is for the running of the Household Reuse and Recycling Centres currently under the operation of Royal Borough of Kingston upon Thames with support from the remainder of the partnership authorities.

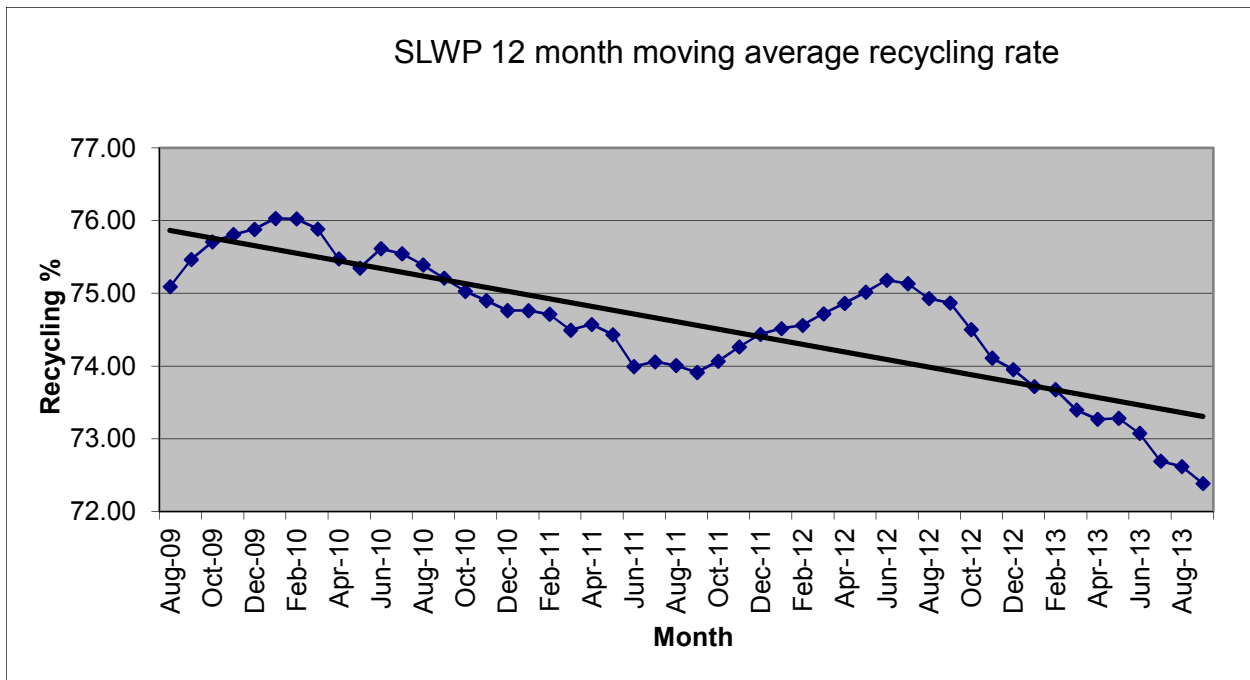
2. Issues

CONTRACT 1 – LANDFILL AND TRANSPORTATION (VIRIDOR WASTE MANAGEMENT LTD.)

- 2.1 The contract is operating effectively with municipal solid waste delivered to Viridor's Beddington Farmlands Landfill facility by all Partnership boroughs. Over the period a total of 55,290 tonnes of waste has been delivered.
- 2.2 Viridor continued to operate in line with the contract and there were no operational issues reported.
- 2.3 There is no performance or formal complaint issues relating to this contract.

CONTRACT 2 – MANAGEMENT OF HOUSEHOLD REUSE & RECYCLING CENTRES

- 2.4 In terms of performance there was a drop in the recycling rate and diversion rate for this period compared to Q2 2013/14. The recycling rate has dropped by 2.27% and the diversion rate has dropped by 0.85%.
- 2.5 An analysis of the tonnage data between Q1 and Q2 2013/14 shows that 890 tonnes less was recycled and 290 tonnes more was landfilled. It is worth noting that between these two periods the recycling of mattresses and carpets ceased due to the cost of recycling these and this tonnage is comparable to the increase in the landfill seen. The remainder of the analysis shows:
- A significant drop in green waste and this was due to the good weather experienced over Q2,
 - A significant drop in DIY / Construction material (Wood and rubble). These are high cost material to recycle and the drop in the tonnage saved in the region of £20,000; and
 - A noticeable drop in the amount of metals and electronic goods recycled.
- 2.6 Despite this drop the recycling rates being achieved are still meeting the contractual performance targets. However, the long term recycling performance of the contract continues to fall as set out in graph 1 below.



Graph 1 – SLWP 12 month moving average recycling rate.

- 2.7 Since the last Joint Waste Committee there have been 15 complaints regarding the service. These complaints can be split down into customer service issues and residents not being allowed entry into a site. All complaints are brought to the attention of RBK management who investigate and provide feedback on the matters raised.

CONTRACT 3 – MATERIALS RECYCLING SERVICES, COMPOSTING AND ADDITIONAL TREATMENT SERVICES (VIRIDOR WASTE MANAGEMENT LTD)

Composting

- 2.8 The green waste from the Partnership is being dealt with at Viridor's Beddington facility. Over the period a total of 9,783 tonnes of green waste has been delivered for composting.
- 2.9 Food waste continues to be delivered to Bio Collectors facility (formerly Vertal) located in Willow Lane Industrial Estate, Merton. Over the period a total of 4,636 tonnes was delivered for processing into an organic fertiliser.
- 2.10 Viridor are currently in the process of agreeing changes with the Environment Agency to the site permit at Beddington that will allow Viridor to handle and bulk out the food waste to new facilities.

Materials Recycling Services

- 2.11 All co-mingled and single stream dry recyclable materials collected by Kingston, Merton and Sutton continue to be transported by Viridor to their materials recycling facility (MRF) at Crayford in Kent for processing.
- 2.12 This service is performing well, with the MRF recycling between 96 – 98% of all recyclable material received.

- 2.13 Recently there has been an increase in contaminated loads being delivered. The problems have been with wet loads of recycling being delivered by Merton. Merton do not currently use lids for their boxes and during times of inclement weather the contents of the boxes and in particular the paper and card get wet. The wet paper and card even when dried out cause operational problems at the MRF and reduce the quality and price received for the final paper and card material.
- 2.14 The situation is being proactively managed though at the time of writing in the region of 80 tonnes of materials have had to be sent to landfill.

Energy from Waste (EFW)

- 2.15 Suitable household waste from the Partnership continues to be delivered to the Lakeside energy from waste (EFW) facility.
- 2.16 For this period in 2013/14 a total of 11,605 tonnes of waste was delivered to the Lakeside facility. This has been a combination of tonnage delivered under the current contractual obligation and under a separate agreement with Viridor.

3. Recommendations

- 3.1 It is recommended that the Joint Waste Committee:
- a) Note the contents of this report, and to comment on any aspects of the performance of the Partnership's Phase A contracts.

4. Impacts and Implications:

Legal

- 4.1 None

Finance

- 4.2 None

5. Appendices

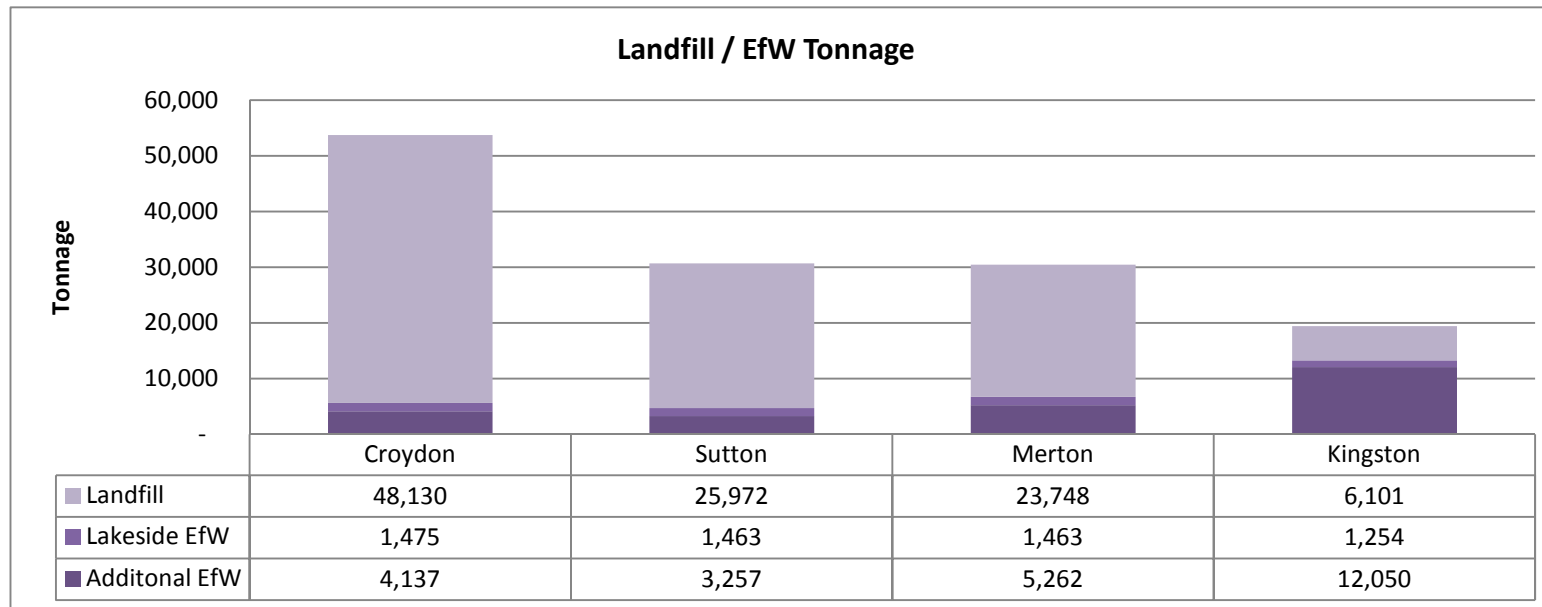
- 5.1 Appendix 1 – Q2 2013/14 Performance Management Information

Appendix 1 – Q2 2013/14 Performance Management Information

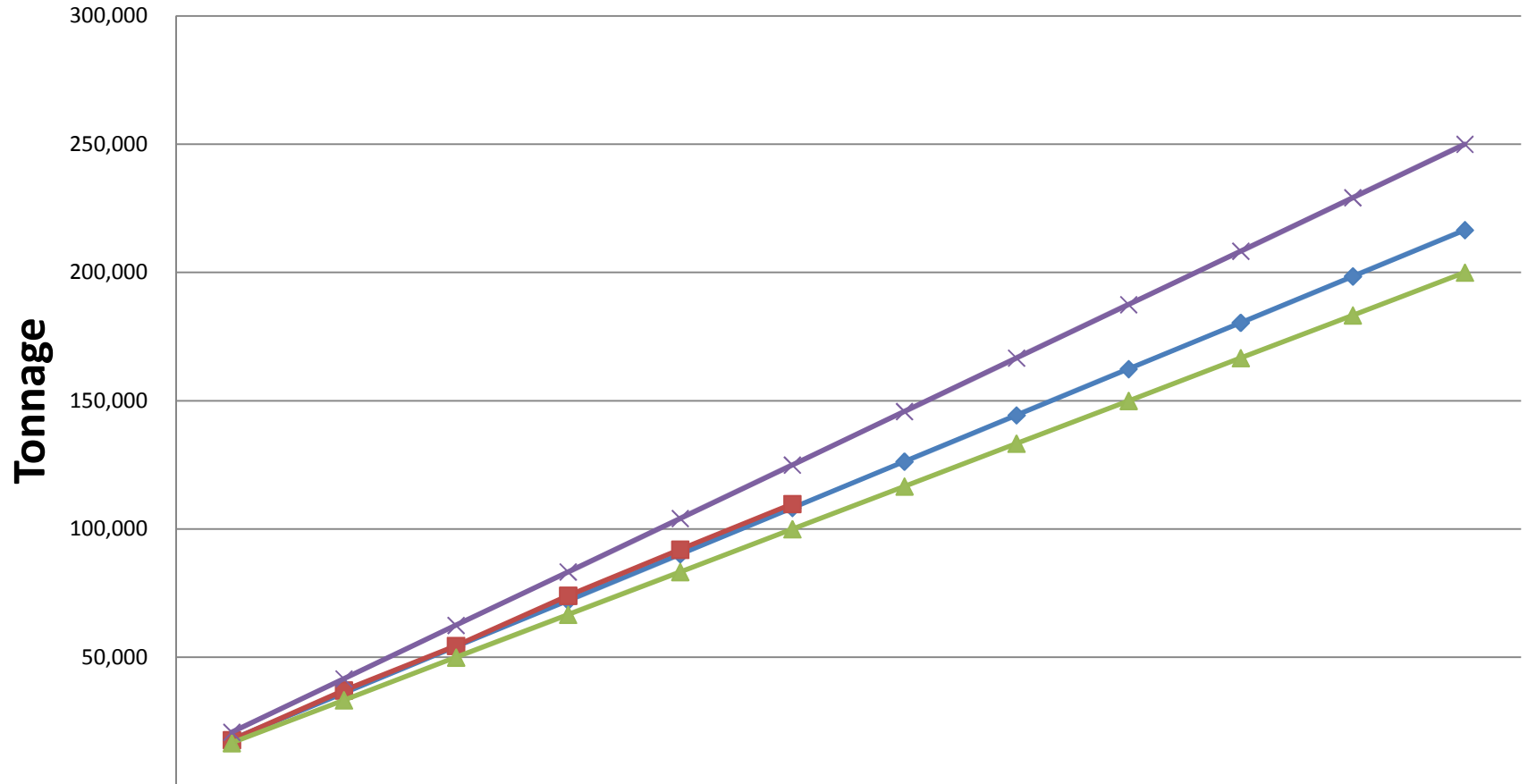
1. Tonnage Profile Contract 1 & 3

Band	Tonnage Range		Base	2013/14 *1
1	0	50,000	£44.63	£52.12
2	50,001	100,000	£42.32	£49.43
3	100,001	150,000	£40.02	£46.74
4	150,001	200,000	£37.72	£44.05
5	200,001	250,000	£36.04	£42.09
6	250,001	300,000	£34.85	£40.70
7	300,001	350,000	£34.11	£39.84
8	350,001	400,000	£33.62	£39.27
9	400,001	450,000	£33.33	£38.93
10	450,001	500,000	£33.16	£38.73

*1 Price and indexation for 2013/14 to be updated once phase A negotiations are complete

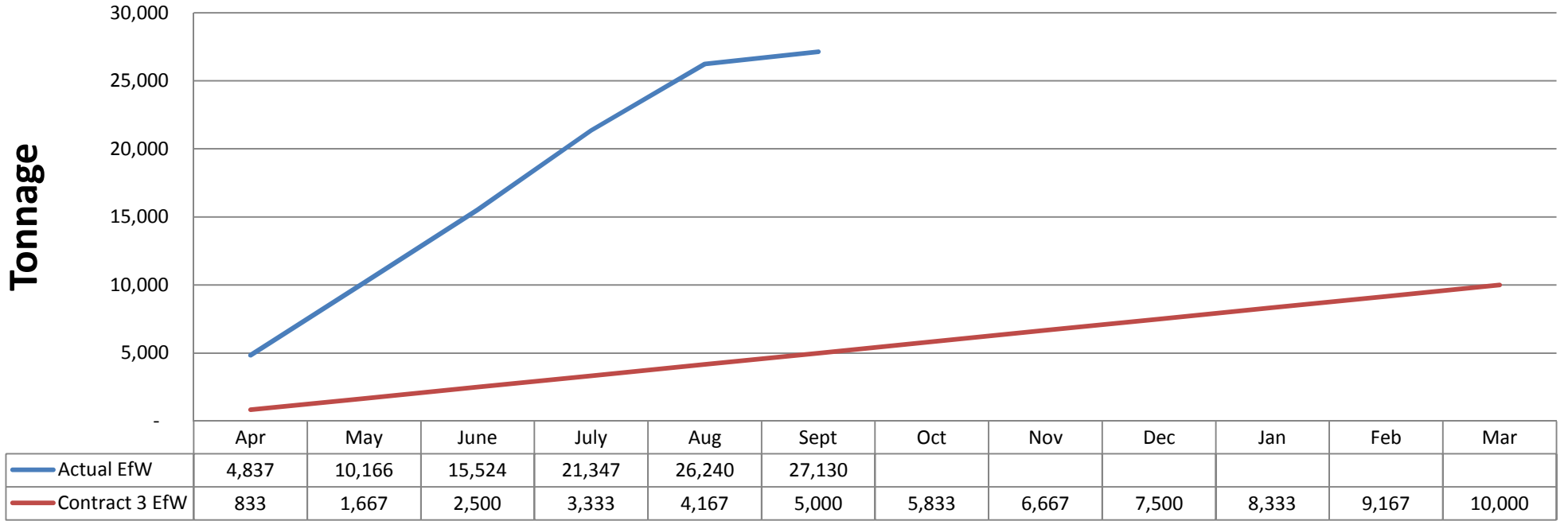


Contract 1 to date

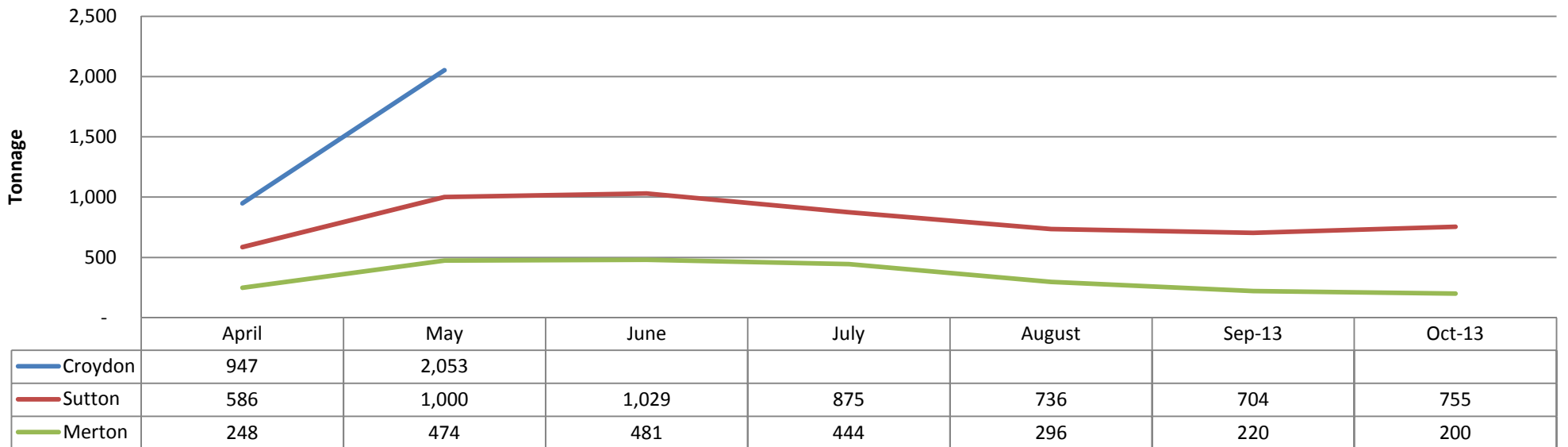


	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Contract 1 Budget	18,046	36,092	54,137	72,183	90,229	108,275	126,320	144,366	162,412	180,458	198,503	216,549
Contract 1 Actual	17,800	37,135	54,510	74,070	92,042	109,800						
Contract 1 Band 5 Lower limit	16,667	33,334	50,000	66,667	83,334	100,001	116,667	133,334	150,001	166,668	183,334	200,001
Contract 1 Band 5 Upper limit	20,833	41,667	62,500	83,333	104,167	125,000	145,833	166,667	187,500	208,333	229,167	250,000

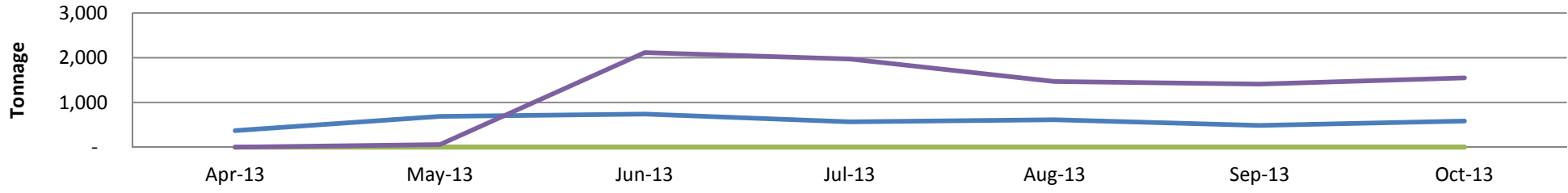
EfW Lakeside



Original Green Waste Contract

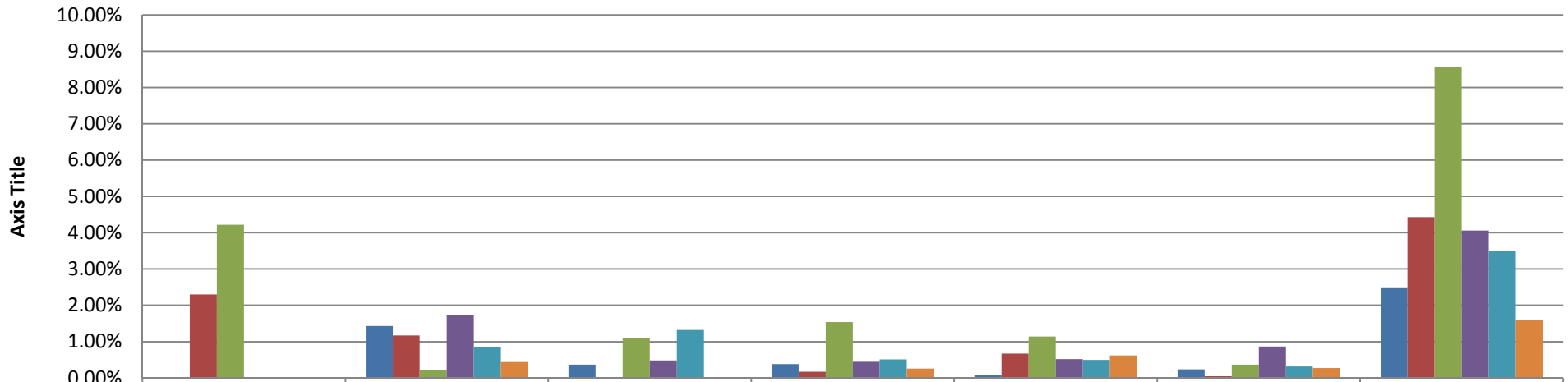


Green Waste Contract 3



	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13
RBK	373	691	741	568	612	484	582
Merton	-	-	-	-	-	-	-
Sutton	-	-	-	-	-	-	-
Croydon	-	62	2,113	1,969	1,468	1,408	1,546

Rejection Rate Crayford MRF 2013/14



	Wet paper	Textiles	Hazardous waste	Wood	Food	Other	Total
April	0.00%	1.43%	0.37%	0.38%	0.07%	0.24%	2.49%
May	2.30%	1.17%	0.00%	0.17%	0.67%	0.05%	4.43%
June	4.22%	0.21%	1.10%	1.54%	1.14%	0.37%	8.57%
July	0.00%	1.74%	0.48%	0.45%	0.52%	0.87%	4.06%
August	0.00%	0.86%	1.32%	0.51%	0.50%	0.32%	3.51%
September	0.00%	0.44%	0.00%	0.26%	0.62%	0.27%	1.59%

2. Recycling Performance Contract 2

Kingston - SLWP - Villiers Road HWRC

Recycling Performance (excl Diversion)

Month	Year				
	2009	2010	2011	2012	2013
Jan	64%	66%	69%	74%	70%
Feb	72%	71%	72%	75%	71%
Mar	79%	72%	75%	77%	72%
Apr	76%	72%	78%	76%	74%
May	78%	78%	76%	80%	79%
Jun	78%	79%	76%	79%	78%
Jul	76%	75%	75%	78%	73%
Aug	77%	76%	74%	74%	76%
Sep	78%	77%	77%	76%	76%
Oct	77%	78%	75%	75%	
Nov	74%	75%	76%	75%	
Dec	67%	65%	72%	65%	

Merton - SLWP - Garth Road HWRC

Recycling Performance (excl Diversion)

Month	Year				
	2009	2010	2011	2012	2013
Jan	61%	68%	68%	72%	68%
Feb	67%	66%	67%	76%	71%
Mar	74%	75%	69%	72%	71%
Apr	71%	67%	69%	73%	71%
May	72%	72%	74%	76%	72%
Jun	73%	76%	75%	73%	73%
Jul	71%	72%	77%	74%	70%
Aug	71%	73%	74%	69%	70%
Sep	74%	73%	76%	76%	72%
Oct	75%	74%	75%	71%	
Nov	73%	73%	76%	73%	
Dec	65%	60%	72%	65%	

Sutton - SLWP - Kimpton Park Way HWRC

Recycling Performance (excl Diversion)

Month	Year				
	2009	2010	2011	2012	2013
Jan		74%	69%	75%	68%
Feb	66%	74%	72%	73%	74%
Mar	76%	77%	71%	77%	74%
Apr	74%	76%	71%	76%	74%
May	74%	76%	74%	77%	73%
Jun	73%	78%	75%	74%	74%
Jul	75%	74%	73%	74%	72%
Aug	76%	75%	73%	72%	72%
Sep	77%	75%	73%	75%	72%
Oct	77%	74%	79%	74%	
Nov	77%	74%	75%	69%	

Dec	72%	67%	71%	72%	
-----	-----	-----	-----	-----	--

**Croydon - SLWP - Factory lane HWRC
Recycling Performance (excl Diversion)**

Month	Year				
	2009	2010	2011	2012	2013
Jan	71%	68%	72%	70%	67%
Feb	78%	71%	71%	72%	69%
Mar	76%	78%	74%	71%	71%
Apr	79%	72%	72%	73%	69%
May	78%	73%	72%	69%	75%
Jun	75%	78%	71%	73%	69%
Jul	74%	72%	74%	72%	68%
Aug	75%	72%	74%	71%	64%
Sep	76%	74%	71%	69%	66%
Oct	75%	70%	74%	67%	
Nov	74%	69%	77%	66%	
Dec	73%	66%	67%	67%	

**Croydon - SLWP - Fishers Farm HWRC
Recycling Performance (excl Diversion)**

Month	Year				
	2009	2010	2011	2012	2013
Jan	66%	75%	71%	70%	66%
Feb	73%	70%	67%	60%	71%
Mar	79%	75%	73%	80%	74%
Apr	77%	70%	75%	74%	74%
May	77%	75%	72%	76%	77%
Jun	73%	74%	71%	74%	70%
Jul	74%	75%	75%	71%	68%
Aug	75%	72%	72%	75%	73%
Sep	76%	73%	72%	75%	68%
Oct	78%	72%	79%	71%	
Nov	74%	73%	76%	69%	

**Croydon - SLWP - Purley Oaks HWRC
Recycling Performance (excl Diversion)**

Month	Year				
	2009	2010	2011	2012	2013
Jan	75%	78%	79%	77%	72%
Feb	84%	83%	83%	73%	77%
Mar	87%	84%	84%	82%	76%
Apr	85%	81%	80%	79%	81%
May	85%	80%	83%	80%	83%
Jun	84%	84%	78%	81%	79%
Jul	83%	82%	81%	78%	79%
Aug	84%	81%	80%	77%	75%
Sep	86%	81%	82%	76%	76%
Oct	84%	82%	84%	75%	
Nov	86%	83%	83%	78%	
Dec	77%	73%	78%	73%	

Dec	71%	57%	72%	71%	
-----	-----	-----	-----	-----	--

SLWP HRRC Recycling Performance

	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
2008/09						72%	74%	75%	69%	67%	73%	78%
2009/10	77%	77%	76%	76%	76%	78%	78%	76%	71%	71%	73%	77%
2010/11	73%	76%	79%	75%	75%	76%	75%	75%	66%	72%	72%	74%
2011/12	74%	75%	74%	75%	74%	75%	77%	77%	71%	73%	72%	76%
2012/13	75%	76%	76%	75%	72%	74%	72%	72%	69%	69%	72%	73%
2013/14	74%	76%	74%	71%	72%	72%						

2013/14

July - Sept

Recycled	10,191	71.6%
Landfill	4,039	28.4%
Total	14,230	

2012/13

July - Sept

Recycled	11,186	73.9%
Landfill	3,953	26.1%
Total	15,139	

3. Finance

The tables below illustrate the financial spend over the six months (2013/14) on waste disposal including Bulking and Haulage.

SLWP Contract 1 Disposal Cost

	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Gate fee	£581,248	£624,668	£541,039	£613,435	£585,679	£735,126						
Tax	£994,253	£1,068,525	£925,474	£1,049,310	£1,001,832	£1,257,468						
Haulage & Bulking	£144,318	£153,565	£142,918	£150,697	£144,014	£130,660						
Total	£1,719,819	£1,846,758	£1,609,431	£1,813,442	£1,731,525	£2,123,255						

SLWP Contract 3 Treatment Cost

	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Dry Recycling	£71,152	£72,269	£67,697	£85,055	£77,586	£69,888						
Green & Kitchen	£113,961	£135,009	£219,472	£216,767	£187,380	£177,193						
Residual	£90,390	£89,377	£89,377	£89,377	£89,377	£63,817						
Total	£275,503	£296,655	£376,546	£391,198	£354,343	£354,343						

Total CNT 1	£10,844,231
Total CNT 3	£1,694,246
Total	£12,538,476

Original Green Waste Contract

	April	May	June	July	August	September
Total	76,753	152,004	65,077	56,833	44,521	39,861



Report to: South London Waste Partnership (SLWP)
Joint Waste Committee

Date: Tuesday 10 December 2013

Report of: South London Waste Partnership Management Group

Author(s):

Michael Mackie, SLWP Finance Lead

Chair of the Meeting:

Councillor Colin Hall, Chair SLWP Joint Waste Committee

Report title:

SOUTH LONDON WASTE PARTNERSHIP BUDGET UPDATE

Summary

This paper provides an update on the Partnership's budget position for the first 7 months of the financial year with the predicted outturn for the 2013/14 financial year.

Recommendations

It is recommended that the Joint Waste Committee:

- a) To note the content of this report.
- b) The committee approve that the forecast underspend in paragraph 2.1 is used for the funding of project activities detailed in item 10 (the Phase A Strategic Review) on the agenda.

Background Documents and Previous Decisions

Previous budget reports.

1. Background

- 1.1 The Partnership sets its budget in September for the forthcoming financial year. Therefore the budget illustrated below was constructed last year assuming particular time scales specifically in relation to the submission of the planning application for the Energy Recovery Facility by Viridor.
- 1.2 The budget is monitored Management Group every month to allow the budgets to be flexed where appropriate in order to respond to any budget pressures.

2. Financial Position 2013/14

- 2.1 The table below refers to the Partnership's current budget position for its core activities for the first seven months of the 2013/14 financial year. It relates to expenditure in the following areas; procurement, project management, administration, contract management and communications.

Item	Budget £	Anticipated Outturn £	Variance £
<i>Advisor Consortium - Phase B</i>	100,000	100,000	0
<i>Project & Contract Management</i>	300,000	197,000	(103,000)
<i>Internal Advisors and Accounting</i>	125,000	58,000	(67,000)
<i>Document and Data Management</i>	36,000	18,000	(18,000)
<i>Audit Fee</i>	2,500	2,500	0
<i>Communications</i>	105,000	105,000	0
<i>Transition Costs</i>	0	105,000	105,000
TOTAL	668,500	585,500	(83,000)
COST PER BOROUGH	167,125	146,375	(20,750)

- 2.2 The latest position on the Partnership's budget for core functions forecasts an underspend for the year of £83k (£20,750 per borough), an improvement against the £60k overspend reported to the Committee at its meeting of 12 September 2013. The major variances are reported below.
- 2.3 It was reported at the meeting on 12 September that the Partnership had incurred unbudgeted transition costs of £62k as a result of the delay in the initial planning date (to April) and the referral of the decision at this meeting to another later meeting in May. This also includes the resources required to reach agreement to the S106 mitigation to secure the £2.8m of mitigation measures. Further planning costs including work on the GLA intervention, and costs of the additional meeting in May have increased the unbudgeted transition costs to £105k.
- 2.4 The Partnership has incurred unforeseen costs of approximately £30k relating to legal advice following the decision to exit from the EWC contract. The costs of this legal advice will be charged against 'Advisor Consortium' and it is anticipated that these additional costs will be contained within the existing budget.
- 2.5 The Joint Waste Committee at its meeting of 18 December 2012 approved the proposal to recruit a Contract Manager. The London Borough of Croydon has been providing contract manager support, on an interim basis, at a cost of £3k per month and will continue to provide the support until the Contract Manager is in post. An appointment has now been made and the post holder is expected to take up the position at the start of February 2014. The delay in recruiting to the post will reduce costs of 'Project and Contract Management' for 2013/14 by an estimated £35k.

- 2.6 The Joint Waste Committee at its meeting of 25 April approved the recruitment of a Contract Data Officer. The recruitment to the position will take place after the Contract Manager is in post. This will reduce costs of 'Project and Contract Management' for 2013/14 by a further £33k.
- 2.7 The Project and Contract Management budget includes a provision for ad-hoc commissioned expertise. It is anticipated that this will not be fully utilised and will realise reduced costs of 2013/14 for £35k.
- 2.8 Based on activity to date and planned activity to the end of the financial year Internal Legal costs are estimated to be £67k lower than budgeted.
- 2.9 Document and Data Management included a budget of £30k for the purchase of document registering software. The software has been purchased from Affinitex at a cost of £12k resulting in a forecast underspend of £18k
- 2.10 The budget will continue to be carefully managed and monitored by the Management Group throughout 2013/14, with regular reporting to the Joint Waste Committee.

3. Recommendations:

- 3.1 It is recommended that the Joint Waste Committee:
- a) To note the content of this report.
 - b) The committee approve that the forecast underspend in paragraph 2.1 is used for the funding of project activities detailed in item 10 (the Phase A Strategic Review) on the agenda.

4. Impacts and Implications:

Finance

- 4.1 Contained within report.

This page is intentionally left blank



Report to: South London Waste Partnership (SLWP)
Joint Waste Committee
Date: 10 December 2013

Report of: SLWP Management Group
Author(s):

Matt Clubb, Chair SLWP Management Group

Chair of the Meeting:

Councillor Colin Hall, Chair SLWP Joint Waste Committee

<p>Report title:</p> <p style="text-align: center;">SOUTH LONDON WASTE PARTNERSHIP PROPOSED BUDGET FOR 2014/15</p>
<p>Summary This paper provides the proposed budget for the Partnership for 2014/15.</p>
<p>Recommendations It is recommended that the Joint Waste Committee:</p> <p style="padding-left: 40px;">a) Agree the proposed budget for the core work of the Partnership as set out in 2.1 of the report.</p>
<p>Background Documents and Previous Decisions Previous budget reports.</p>

1. Background

- 1.1. The Partnership is required to produce a draft budget for consideration by the Joint Waste Committee by 31 October each year. In accordance with the inter-Authority Agreement (IAA) the agreed draft budget is then subjected to consideration by the individual boroughs before a finalised budget is taken to the Joint Waste Committee for approval. The IAA sets out that the final budget must be approved by 31 December each year.
- 1.2. At its meeting in September the Committee considered a draft budget for 2014/15 and tasked officers with refining the requirements and present back to the committee in December for approval.

2. Issues

- 2.1. The table below illustrates the draft budget submitted to the September meeting and the refined budget requirement of the Partnerships core functions for 2014/15.

Item	2013/14 Budget	Draft Budget - September £	Proposed Budget - December £
<i>Advisor Consortium</i>	100,000	100,000	50,000
<i>Project & Contract Management</i>	300,000	300,000	300,000
<i>Internal Advisors and Accounting</i>	125,000	125,000	75,000
<i>Document and Data Management</i>	36,000	36,000	18,000
<i>Audit Fee</i>	2,500	2,500	2,500
<i>Communications</i>	100,000	100,000	100,000
<i>Transition Costs</i>	0	0	12,000
TOTAL	668,500	663,500	557,500
COST PER BOROUGH	167,125	165,875	139,375

- 2.2. The refined budget for 2014/15 shows a reduction of £111,000 (£27,750 per borough) compared to 2013/14.
- 2.3. The assumed Advisor budget above excludes any possible requirement to carry out a procurement exercise for the management of our HRWCs.
- 2.4. The Advisor budget also assumes that Notice to Proceed on the Phase B project will be reached prior to March 2014. Should this not be the case and depending on the reason, there is the potential for this budget to require refining.
- 2.5. The Management Group (through Kingston) have conducted a recruitment process and successfully recruited to 2 posts (Contract Manager & Project Support Officer) the remaining posts will be recruited to in early 2014/15. The cost of all 4 roles (including on costs) is expected to be £250k for a full year, this is included with in the Contract Management figure above.
- 2.6. This budget excludes any work that needs to be carried out on the shared collection project.

3. Recommendations

- 3.1 It is recommended that the Joint Waste Committee:
- a) Agree the proposed budget for the core work of the Partnership as set out in 2.1 of the report.

4. Impacts and Implications:Finance

- 5.1 Contained within report.

Legal

- 5.2 Section 9 of the inter-Authority Agreement sets out the budget setting process for the Joint Waste Committee. This is referred to within the body of the report.

6 Consultation

- 6.1 Not applicable

7 Timetable for Implementation

- 7.1 Not applicable

8 Appendices

- 8.1 None

This page is intentionally left blank



Report to: South London Waste Partnership (SLWP)
Joint Waste Committee

Date: 10 December 2013

Report of: SLWP Management Group

Author(s):
Amy Harris, Waste Strategy and Community Engagement Manager (LBS)

Chair of the Meeting:
Councillor Colin Hall, Chair SLWP Joint Waste Committee

Report title:

South London Waste Partnership Joint Municipal Waste Strategy Review 2013

Summary

The South London Waste Partnership adopted a Joint Municipal Waste Management Strategy (JMWMS) in February 2011. The Strategy is a statement of intent to guide the four Partner Boroughs in undertaking their individual waste management activities between 2010 and 2020.

The JMWMS states that a review will take place on an annual basis. This report provides the Joint Waste Committee with a review of the JMWMS, updates waste management data and assesses whether the JMWMS aims and objectives are still valid and provide a solid platform for managing waste across the Partnership.

There have been a number of changes in waste management policy and legislation. The majority of these changes have little or no impact on the JMWMS or its delivery.

The updated waste management data indicates that the trend for increased recycling and composting and the reduction of waste is continuing and reflects the excellent progress that has been made to implement the JMWMS by the Partnership and its boroughs.

Recommendations

It is recommended that the Joint Waste Committee:

- a) Note the review of the SLWP JMWMS.
- b) Remove Objective 3 to reflect the abolishment of LATS in 2012/13.
- c) Update the public version of the JMWMS to reflect the changes in Objectives and Targets and to include the up to date Waste Management Data.
- d) Consider replacing "tonnage based targets" with "carbon dioxide emissions based targets" as part of the 2014 JMWMS review.

Background Documents and Previous Decisions

SLWP Strategy Review Matrix - held by Amy Harris (London Borough of Sutton).

1. Background

- 1.1. The South London Waste Partnership adopted a Joint Municipal Waste Management Strategy (JMWMS) in February 2011. The JMWMS covers the period 2010 to 2020 and the overarching strategic goal of the JMWMS is to minimise the climate change impact of managing municipal solid waste through effective and efficient diversion from landfill. The JMWMS sets out aims and objectives to help the Partnership reach its overarching strategic goal. These aims and objectives are still valid and provide a solid platform for identifying the way forward.
- 1.2. It is not a statutory document as the Partnership is not, at present, a Joint Waste Authority and therefore is not legally required to produce a Joint Waste Management Strategy. Despite this, the four Partner Boroughs are committed to adopting a more consistent and complementary approach to waste management across the Partnership region and it was felt that a Joint Strategy was an important part in achieving this.
- 1.3. The JMWMS states that a review will take place on an annual basis.
- 1.4. The review:
 - Updates current waste management data and services information
 - Updates performance against JMWMS aims, objectives and targets
 - Examines the impacts of changes to the national and regional waste policy and legislation
 - Describes the Partnership's plans for the future implementation of the strategy
 - Assesses the relevance of the aims and objectives
- 1.5. The detailed 2013 review report is attached as Appendix 1.

2. Issues

- 2.1. The updated waste management data indicates that the trend for increased recycling and composting and the reduction of waste is continuing. It also reflects the excellent progress that has been made to implement the JMWMS by the Partnership and its boroughs.
- 2.2. Progress has been made to achieve all the JMWMS objectives and targets by the Partner Boroughs. Target 5 was achieved early, to reduce the amount of waste not reused, recycled or composted by the residents of the SLWP Authorities to 225 kg per capita by 2020.
- 2.3. There have been a number of changes in national and regional waste management policy and legislation. The majority of these changes have little or no impact on the JMWMS or its delivery.
- 2.4. However, the abolishment of the LATS after 2012/13 means that Objective 3 is no longer required.

- 2.5. The JMWMS was designed to be a dynamic document. It has not been updated since it was published in 2010. The public document needs to be updated to reflect the additional waste management data that has been gathered and changes that were made to the JMWMS Objectives and Targets following the 2012 JMWMS review.
- 2.6. At a national policy level the focus is changing from increasing recycling rates to reducing the climate change impact of managing waste. Over time we expect to need to consider measuring the amount of CO₂^{eq} produced/ avoided by managing waste to enable us to assess the climate change impact of managing waste. At regional level the amount of CO₂^{eq} produced by the waste management system is already being monitored.

3. Recommendations

- 3.1. It is recommended that the Joint Waste Committee:
- a) Note the review of the SLWP JMWMS.
 - b) Remove Objective 3 to reflect the abolishment of LATS in 2012/13.
 - c) Update the public version of the JMWMS to reflect the changes in Objectives and Targets and to include the up to date Waste Management Data.
 - d) Consider replacing “tonnage based targets” with “carbon dioxide emissions based targets” as part of the 2014 JMWMS review.

4. Impacts and Implications:

Legal

- 4.1. Since the JMWMS Strategic is not a legally binding document but instead a statement of intent, there are no legal issues arising from the recommendations of this report.

Finance

- 4.2. There are no financial implications as a result of this report.

5. Consultation

- 5.1 The Strategic Leads from each of the four SLWP have been consulted during the review of the JMWMS. Consultation with the public is not required.

6. Timetable for Implementation

- 6.1 The public version of the JMWMS will be updated by the end of March 2014.

7. Appendices

- 7.1 Appendix - South London Waste Partnership Joint Municipal Waste Strategy Review 2013.

This page is intentionally left blank

JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY REVIEW 2013

South London Waste Partnership Joint Municipal Waste Strategy Review 2013

1. Introduction

The South London Waste Partnership ('the Partnership'), which is made up of the London Boroughs of Croydon, Merton and Sutton and the Royal Borough of Kingston, adopted a Joint Municipal Waste Management Strategy (JMWMS)¹ in November 2010. The Overarching Strategic Goal of the JMWMS is to minimise the climate change impact of managing municipal solid waste through effective and efficient diversion from landfill. The JMWMS sets out aims and objectives to help the Partnership reach its Overarching Strategic Goal. These aims and objectives are still valid and provide a solid platform for identifying the way forward.

The adopted JMWMS is a statement of intent to guide the individual Borough's in undertaking their individual waste management activities and is not a statutory document.

It is good practice to periodically review JMWMS to ascertain the extent to which the objectives and targets are being met. The JMWMS states that a review will take place on an annual basis and the last review was concluded on 30th October 2012.

This Report is a summary of the 2013 JMWMS review. The review:

- Updates current waste management data and services information
- Updates performance against the aims, objectives and targets of the JMWMS
- Examines the impacts of changes to the national and regional waste policy and to the contracts managed by the Partnership
- Describes the Partnership's plans for the future implementation of the strategy
- Assesses the relevance of the aims and objectives

This Report should be read in conjunction with the existing JMWMS and does not attempt to replace it. It does not set new policy, but does provide an update on the Partnership's current situation and outlines our plans for the future.

2. Current Performance

The JMWMS was designed to be a dynamic document and therefore the public document should be formally updated to include all changes to waste management data.

2.1 The Waste Produced

389,277 tonnes of municipal solid waste was collected across the Partnership in 2011/12, which is 2% less than the amount of waste collected since 2010/11. This indicated that the trend for waste to decline has continued.

This trend is likely to be linked to the current economic climate. However, waste awareness campaigns and waste minimisation initiatives conducted by Partnership boroughs will have also contributed.

¹ Joint Municipal Waste Management Strategy, South London Waste Partnership, (2010), ONLINE: <http://www.slpw.org.uk/wp-content/uploads/2011/03/Waste-Strategy-FINAL.pdf>

2.2. Recycling and Composting

In line with the favourable trend in total waste arisings, the rate of recycling and composting is also moving positively. Our efforts to encourage recycling and composting have resulted in an increase in the rate of recycling and composting from 39.48% in 2010/11 to 40.21% in 2011/12 across the Partnership.

Table 2.1 – Partnerships Authorities’ Recycling and Composting rates (NI 192) for 2010/11 and Expected rates for 2011/12²

Authority	Recycling Rates for 2010/11 Audited Data	Total tonnes diverted through recycling and composting	Expected Recycling Rates for 2011/12 Audited Data	Total tonnes diverted through recycling and composting
Croydon	33.47%	52,344	38.06%	48,329
Kingston	47.40%	30,466	37.31%	28,883
Merton	36.45%	28,154	46.79%	27,667
Sutton	37.55%	32,400	37.37%	28,323
Partnership Total	39.48%	143,364	40.21%	133,202

Services and activities that have contributed to the higher recycling and composting rate include:

- Communications campaigns
- Expansion of food waste collection schemes to include flats in Croydon and Merton
- Fortnightly waste collections in Croydon and Kingston
- Increased range of materials accepted for recycling (Table 2.3)
- Maintaining high Household Reuse and Recycling Centre recycling rates (Table 2.4)

The Partnership has maintained collections of a wide range of materials for recycling at the kerbside and from Neighbourhood Recycling Centres (NRCs). Croydon have expanded the material range collected through their NRC’s to include cartons and small electrical items.

Table 2.2 - Recyclable materials collected at the kerbside 2013/14

Authority	Paper & card	Plastic bottles	Plastic Containe	Cans	Foil & aerosols	Glass	Cartons	Textiles & shoes	Batteries	Green waste	Food waste
Croydon	•	•	•	•	•	•		•		•	•
Kingston	•	•	•	•	•	•	•	•	•	•	•
Merton	•	•	•	•	•	•	•			•	•
Sutton	•	•	•	•	•	•	•	•		•	

² Source – WasteDataFlow Statistics (2013)

Table 2.3 - Materials collected at Neighbourhood Recycling Centres (NRCs) 2013/14

Authority	Paper & card	Plastic bottles	Cans	Glass	Food & drink cartons	Textiles & shoes	Computer cartridges	Books	DVDs & CDs	Mobile phones	Batteries	Small Electrical Items
Croydon	•	•	•	•	•	•		•	•	•	•	•
Kingston	•	•	•			•			•	•	•	
Merton	•	•	•		•	•		•	•	•	•	
Sutton	•	•	•	•	•	•	•	•	•	•	•	

Table 2.4 - HRRC current performance September 2013³

Authority	HRRC Site	Recycling Rate
Croydon	Factory Lane	66%
	Fishers Farm	68%
	Purley Oaks	76%
Kingston	Villiers Road	76%
Merton	Garth Road	72%
Sutton	Kimpton Park Way	72%

2.3 Current Collection Arrangements

In striving to achieve the Overarching Strategic Goal set within the JMWMS the Partnership boroughs have continued to review and change their waste and recycling collection services in 2013. The services offered by the boroughs are presented in Table 2.5.

Table 2.5 – Current Collection Arrangements 2013

	Sutton	Kingston	Merton	Croydon
Kitchen Waste	Removed the trial	Weekly collections	Weekly collections	Weekly collections
(MDR)	Green Bin: Mixed dry recycling Fortnightly collections	Green box: Mixed dry recycling including, textiles, shoes and batteries White Bag: cardboard Weekly collections	Green/ purple box: Mixed dry recycling Fortnightly collections	Blue box: Mixed paper and card Green box: Mixed dry recycling Bag: Textiles and shoes Fortnightly collections

³ Source – HRRC Contract Management Report (2013)

	Sutton	Kingston	Merton	Croydon
Garden Waste	Reusable bag and single use bags	Wheeled bins or single use bags	240l Wheeled bin or 75l paper sacks	Clear reusable plastic sacks or standard refuse sacks
Garden Waste Frequency	Fortnightly Seasonal – Apr to Dec	Opt in – bins can be weekly or fortnightly, bags are fortnightly.	Opt in	Fortnightly Seasonal – Apr to Nov
Garden Waste Charge	No	Yes	Yes	No
Residual Waste	Weekly (wheeled bin collections)	Fortnightly (unless property is unsuitable for wheeled bin)	Weekly (sack collections)	Fortnightly
Residual Waste Policies	No side waste Only 140 litre bins provided Weekly collections	No side waste 180/240 litre wheeled bins provided.		No side waste Bin size allocation based on size of family
Trade Waste	Residual collections Recycling collections offered for mixed dry recyclables	Not currently provided.	Residual collections Recycling is actively being promoted with local businesses	Residual collections Recycling collections Paper and Card and Comingled materials
Bulky Waste	The Vine Project collect bulky waste. Charge is £25 for 3 items	Kingston Community Furniture Project collects furniture for reuse. Charge for all bulky waste collections	Some reuse through the HRRC. Free collection of up to 5 items every 3 months.	£10 charge for up to 7 items. £20 for up to 14 items. Bulky waste is sent to landfill.

3. Joint Municipal Waste Management Strategy Performance

Table 3.1 summarises the progress made by the Partnership to meet the 20 JMWMS Objectives.

Table 3.1 Progress made towards JMWMS Objectives

	Objective	Progress
1	The Partnership will take a coordinated approach to waste awareness and education by encouraging the sharing of best practice between the Authorities with respect to waste education and awareness and by engaging with residents and local businesses.	PROGRESSING – The Partnership successfully delivered a cross-borough campaign; Metal Matters during 2013. Waste awareness and education continues to be tackled at an individual borough level where it is about a specific service or priority for that Council. The Communications Coordination Group, which comprises of the Head of Communications from each of the boroughs meet at regular intervals to discuss Partnership communications campaigns and issues.
2	The South London Waste Partnership Authorities will seek to minimise the need to purchase extra allowances under the Landfill Allowance Trading Scheme (LATS) allocations until 2012/13, when the LATS allowance scheme is ceased. Following this the Partnership will continue to minimise biodegradable waste sent to landfill.	PROGRESSING – Three of the Partnership boroughs exceeded their LATS allowance in 2012/13 by a total of 15,490 tonnes. This is 2,229 tonnes higher than last year. However, the allowance was 20,218 tonnes less than last year and in comparison to 2011/12 the Partnership boroughs reduced the amount of biodegradable waste that they sent to landfill.
3	The Partnership will work in accordance with the agreed Joint LATS strategy until 2012/13, when the LATS allowance scheme is ceased.	PROGRESSING – All of the Partnership boroughs have worked in accordance with the agreed Joint LATS strategy during 2012/13.
4	The Partnership will continue to monitor the active risk management system to manage joint services and contracts, with regular review by the Joint Waste Committee.	PROGRESSING - The SLWP Management Group adopt a thorough, robust approach to Risk management with a full line by line review of the Register every sixth meeting and a highlight and review of the Register every third meeting. The Risk Register is then reported to the Joint Waste Committee at each meeting (there are four per year) and the red risks highlighted. Performance Monitoring Systems are in place with the Partnerships' Contractors and discussed at regular meetings.
5	The Authorities will aim to deliver high quality services that will result in excellent customer satisfaction.	PROGRESSING – Excellent customer satisfaction remains a priority for the Partnership boroughs and all boroughs are continuing to deliver high quality services despite reductions in their waste management budgets. 2012/13 resident surveys in the SLWP borough's indicate that the majority of residents (3 in 4) are satisfied with their waste and recycling service.
6	The Partnership will establish the potential for increased recycling of residual waste streams (i.e. street litter bins, street sweepings, kerbside and trade waste).	PROGRESSING – Boroughs have continued to establish the potential for increased recycling of the residual waste streams using best practise information from the GLA, WRAP and other local authorities.

7	The Partnership encourages the Authorities to promote and facilitate initiatives that maximise the reuse of goods and materials (in particular bulky goods) before they enter the waste stream.	<p>PROGRESSING – Reuse is promoted through the Partnership boroughs’ websites and through other marketing materials.</p> <p>All of the Partnership boroughs are considering ways of maximising the reuse of bulky goods. Three of the four boroughs extract some bulky goods for recycling, where possible.</p>
8	The Partnership will encourage the authorities to offer residents recycling services that are appropriate to them.	<p>PROGRESSING – Partnership boroughs have provided flats with recycling services that are appropriate to the location but are similar to those offered to residents within houses. Elderly and residents with a disability are offered assisted collections for recycling.</p> <p>The three boroughs that provide food waste collections have extended them to flats, where possible.</p>
9	The Partnership encourages the Authorities to continue to promote home composting.	<p>PROGRESSING – Home composting is promoted by all of the Partnership boroughs to residents and schools. Three of the four boroughs offer low cost home composting units.</p>
10	The Authorities will continue to maximise the efficiency of their neighbourhood recycling centres (bring sites) ensuring they are located in convenient and accessible areas.	<p>PROGRESSING – Although the number of NRC’s has reduced across the Partnership’s area boroughs are working to maximise the use of individual sites and increase the provision of recycling facilities for materials such as textiles and Waste Electronic and Electrical Equipment that cannot be recycled from home.</p>
11	The Authorities will, in conjunction with their collection and processing contractors, continuously and proactively review the range of materials collected through the existing kerbside collection schemes, NRCs and HRRCs, introducing additional materials where possible.	<p>PROGRESSING – Partnership boroughs have continued to work with their contractors and other third parties to increase the range of materials at the kerbside, NRC’s and the HRRC’s.</p> <p>Croydon added cartons to their kerbside recycling scheme and Waste Electronic and Electrical Equipment banks to their NRCs. Through a Partnership with the Vine Project Sutton are now recycling more bulky items. The food waste collection service in Merton and Croydon was expanded to include flats.</p>
12	The Partnership will seek to prioritise high performing, low emission, modern, sustainable technologies that offer residents value for money.	<p>PROGRESSING – The selection process for the residual waste contract favoured technologies that are high performing, low emission, modern, sustainable technologies that offer residents value for money.</p> <p>The 25-year residual waste treatment contract with Viridor is expected to commence in 2014/15 and the planned Energy Recovery Facility in Beddington is expected to be</p>

		operational by 2017.
13	As far as is economically possible the Partnership will work to minimise the amount of carbon emitted as a result of the residual waste treatment facility throughout its design construction and operation.	PROGRESSING - The evaluation process for the Partnership's residual waste contract preferred technologies that aimed to minimise the amount of carbon emitted throughout the design, construction and operation of a residual waste facility. It is expected that the facility proposed by Viridor will save the Partnership 56,000 tonnes of CO ₂ eq per year.
14	The Partnership encourages the Authorities to develop plans for the responsible management of specialist waste streams.	PROGRESSING – The Partnership boroughs have services or contracts in place for specialist waste streams such as clinical waste and hazardous waste to be collected and managed appropriately.
15	The Partnership will encourage the Authorities to promote commercial waste recycling.	PROGRESSING – Three boroughs continue to provide commercial recycling services and are looking at ways to expand the service they offer.
16	The Partnership will have a coordinated approach to dealing with abuse of HRRCs and Waste Management services and will support the Authorities in exercising their statutory powers.	PROGRESSING – All of the Partnership boroughs have measures in place to prevent the abuse of their HRRC's including an honesty system, time and weight restrictions for vans and regular users and records of registration numbers. The Partnership has regular meetings about the HRRC and an interim Contract Manager that coordinates the response to incidences of abuse at HRRC's.
17	The Authorities will use their statutory powers to the full in order to ensure that businesses manage their waste in accordance with agreed regulations, and to minimise and where possible prevent the illegal deposit of waste (fly tipping) within the boroughs'. AND 'The Authorities will work in co-operation with the Environment Agency, the local Police, neighbouring Authorities and other partner agencies to minimise the instances of fly tipping in the Partnership area.	PROGRESSING – The Enforcement Teams within the Partnership boroughs use their statutory powers to encourage businesses to dispose of their waste in a responsible manner and to prevent flytipping. The boroughs continue to liaise with each other, the Environment Agency and local police to reduce flytipping within the Partnership's area.
18	The Partnership encourages the Authorities to introduce recycling facilities at educational establishments.	PROGRESSING – The majority of schools within the Partnership area have access to a recycling service. Three of the four Partnership boroughs are proactively working with schools to increase the range of materials that they can recycle and to improve their recycling rates. Croydon and Merton also offer food waste collections to schools.

19	The Partnership encourages the Authorities to capture recyclable material from the high street litter stream.	<p>PROGRESSING – The Partnership boroughs continue to consider ways of increasing recycling from the high street litter stream.</p> <p>Some of the boroughs have installed and promoted high street recycling bins. Merton maintains about 360 on street recycling bins across the borough.</p>
20	The Partnership encourages the Authorities to introduce recycling facilities at Council buildings.	<p>PROGRESSING – Recycling facilities have been organised for the main Council buildings at all Partnership boroughs either through a contractor or internally.</p>

Table 3.2 below presents the progress made by the Partnership to meet the 9 JMWMS Targets.

Table 3.2 Progress made towards JMWMS Targets

	Target	Progress
1	To achieve maximum Biological Municipal Waste diversion from landfill and exceed LATS targets.	<p>PROGRESSING - Three of the Partnership borough's exceeded their LATS allowance in 2012/13 by a total of 15,490 tonnes⁴ of biodegradable municipal waste.</p>
2	To achieve a high level of customer satisfaction.	<p>PROGRESSING – Local authorities now assess customer satisfaction individually. This means that each of the Partnership boroughs measure customer satisfaction with their waste services in a different way.</p> <p>The MORI survey of resident's in the Partnership's area indicate that customer satisfaction in the waste service remains high. The number of missed collections and complaints has remained low.</p>
3	To achieve zero growth in the amount of waste produced by each household per year.	<p>PROGRESSING – All boroughs saw a decline in the amount of waste produced per household in 2011/12 at 534.68 per household in comparison to 559.16kg per household in 2010/11.</p>
4	To achieve zero overall waste growth from 2019/20 (i.e. even when new houses are built there is not an increase in total waste produced).	<p>PROGRESSING – The total waste produced is continuing to decrease across the Partnership boroughs despite an increase in housing across the boroughs. Therefore, the Partnership is making good progress towards meeting this Target in 2019/20.</p>
5	To reduce the amount of waste not re-used, recycled or composted by residents of the South London Waste Partnership Authorities to 225 kg per capita by 2020.	<p>ACHIEVED – The amount of household residual waste produced per capita reduced across the Partnership with 217 kg per capita in 2011/12 in comparison to 242 kg in 2010/11. Therefore, the 2020 target has already been achieved.</p>

⁴ Source – Information received from borough Strategy Leads in September 2013.

6	To meet the recycling and composting targets set out in the Waste Strategy for England 2007; 45% by 2015 and 50% by 2020.	PROGRESSING – A recycling and composting rate of 40.2% ⁵ was achieved by the Partnership in 2011/12, which an increase of 1.8% from the recycling rate achieved in 2010/11. Kingston continues to achieve a recycling and composting rate of over 45%.
7	Continue to meet and exceed the contractual HRRC targets.	PROGRESSING – Contractual HRRC targets have continued to be met and exceeded across the Partnership boroughs, with recycling rates of between 72 and 80% achieved at all of the boroughs HRRC's in 2012/13 ⁶ .
8	To meet the recovery targets set out in the Waste Strategy for England 2007: 53% by 2010, 67% by 2015 and 75% by 2020.	PROGRESSING – The Partnership achieved a recovery rate of 44% in 2011/12 ⁷ , which is 4% more than last year.
9	80% of educational establishments in each Authority area to be offered recycling services for at least two dry recyclable materials by 2015	ACHIEVED – All Primary, Infant, Junior and Secondary Schools are offered a recycling service for at least two dry recyclable materials (paper and card) within all of the Partnership boroughs.

The combined and continued progress that the Partnership Boroughs have made towards achieving the JMWMS Objectives and Targets, the Partnership remains on target to meet the JMWMS Aims and its Overarching Strategic Goal.

4. National and Regional Legislation and Policy

There have been few changes in national and regional legislation and policy that potentially have an impact on the JMWMS during 2012/13.

4.1. Abolishment of the Landfill Allowance Trading Scheme

The 2012 review highlighted the impact of the abolishment of the LATS from 2012/13. JMWMS Objectives 2 and 3 were amended to reflect the change in the LATS policy and to focus on the future diversion of biodegradable waste from landfill. Now that LATS has been formally abolished have removed the mended to reflect the change in the LATS policy, after 2012/13, Objective 3 should be removed.

The public version of the JMWMS should also be updated to reflect the changes made to the JMWMS Objectives and Targets since 2010.

4.2. Waste Regulations 2012

The Waste (England and Wales) (Amendment) Regulations 2012 transpose the EU revised Waste Framework Directive. The 2012 regulations amend regulation 13 relating to separate collections of recyclable materials from the Waste Regulations 2011 to say from 1 January 2015, waste collection authorities must collect waste paper, metal, plastic and glass from households and businesses separately, where it is technically, environmentally and economically practicable to do so. Central Government intends to publish a guidance

⁵ Source – Data extracted from WasteDataFlow

⁶ Source – Data from SLWP Contract Management Reports 2013

⁷ Source – Data extracted from WasteDataFlow

document by the end of 2013 to help local authorities to assess whether their collection services are in compliance with this requirement.

All boroughs collect paper, metal, plastic and glass from households for recycling and two boroughs offer collections of these materials to local businesses. The Partnership boroughs will need to assess whether their current collection services comply with the amended requirement. They will also need to take this requirement into account when making changes to their current services and during the procurement of any waste collection providers.

The JMWMS does not prescribe how recycling is collected and therefore is not impacted by this requirement.

4.3. Material Recycling Facility Code of Practice and Quality Protocols 2013

In February 2013, the Defra published a Quality Action Programme and Material Recycling Facility (MRF) Code of Practice Regulations for consultation. The Quality Action Programme aims to improve the quality of 'dry' recycling (paper, glass, metal and plastic) from commingled collections of household and commercial waste in the UK so that it can be more readily recycled, as required under the revised Waste Framework Directive. The Code will make it mandatory for UK MRFs with an output of more than 1000 tonnes per annum to test the quality of their inputs and outputs. The results from these tests would then be made available to local authorities as well as businesses that buy the recyclable material and other organisations that supply recyclable material to the MRFs. The consultation closed at the end of April 2013 and Defra is currently considering the responses to this before they launch the final versions.

Improvements to the quality of recycling through MRF's will assist the Partnership in meeting its Overarching Strategic Goal.

4.4. Waste Prevention Programme

Central Government committed to the development of a Waste Prevention Programme within the Waste Policy Review 2011. This Programme is due to be published in December 2013.

The waste hierarchy is at the heart of the Partnership's approach to managing waste through the JMWMS. However, once this Programme is implemented the Partnership may need to consider including JMWMS Objectives and Targets on waste prevention.

4.5. Policy shift to CO₂^{eq} Emissions rather than Tonnage Based Targets

Over the last year there has been general shift from the tradition focus on increasing recycling tonnages towards reducing the CO₂^{eq} emissions produced from the waste management system and working towards a circular economy.

The Governmental Body, WRAP, have published their vision towards a circular economy in 2013. A circular economy is seen as an economy where we keep resources in use for as long as possible, extract the maximum value from them whilst in use, then recover and regenerate products and materials at the end of each service life.

The JMWMS embraces this concept with its Overarching Strategic Goal. However, the Objectives and Targets are largely based on tonnage based measures. Over the next year,

it will become increasingly important to consider replacing some of the traditional tonnage based measures with CO₂^{eq} emission based ones.

5. Future Plans to Implement JMWMS

The Overarching Strategic Goal and Aims continue to reflect the Partnership's vision for waste management in South London.

The Objectives and Targets from the JMWMS are incorporated into the Waste Management Strategies and/ or annual business plans of the Partnership Boroughs. The Partnership's future plans to meet the JMWMS Objectives are summarised in Table 5.1. This Table also discusses the relevance of these Objectives considering updates in national and regional legislation and policy, progress that has been made by the Partnership to date and the current economic climate.

Table 5.1 - Future Plans and Relevance of JMWMS Objectives

Objective	Future Plans	Relevance of Objective
1	<p>There are plans to deliver further cross borough communications campaigns in 2013/14 to demonstrate how the boroughs are working together to increase recycling.</p> <p>All of the Partnership boroughs have their own communication plans and are continue to seek external funding for waste awareness campaigns.</p> <p>The Heads of Communications from the Partnership boroughs will continue to meet regularly.</p>	<p>RELEVANT - There are a number of cross borough communication campaigns planned over the next year.</p> <p>Partnership Boroughs are also likely to continue to run their own campaigns where they have specific services to publicise or different initiatives and priorities for waste awareness.</p>
2	<p>The Partnership's 25 year residual waste treatment contract with Viridor will enable the Partnership boroughs to divert the majority of their biodegradable waste from landfill after 2014/15.</p> <p>The boroughs continue to minimise the amount of biodegradable waste sent to landfill through communication campaigns and the expansion/ introduction of new recycling schemes.</p>	<p>RELEVANT – It remains important to reduce the amount of biodegradable waste that is sent to landfill in both a legislative and environmental context.</p>
3	<p>Not applicable following the abolishment of LATS.</p>	<p>NOT RELEVANT - As part of the national Waste Policy Review in 2011, the LATS was abolished in April 2013.</p> <p>RECOMMENDATION - Objective 3</p>

		to be removed to reflect the change in the LATS policy.
4	The Partnership will continue to review the Risk Register, frequency as outlined, and report it to Joint Waste Committee.	RELEVANT - A risk register is required for all of the SLWP Partnership's activities.
5	Whilst facing the challenge of public sector budget reductions the Partnership boroughs will seek to use innovation and consultation with the public to provide their customers with the high quality waste services that they want.	RELEVANT - The delivery of high quality services and excellent customer satisfaction remain a priority for the Partnership.
6	Partnership boroughs will continue to establish the potential for increased recycling of the residual waste streams using best practice information from the GLA, WRAP and other local authorities.	RELEVANT – This target is an important step in establishing what materials the Partnership should be considering recycling in the future.
7	Reuse will continue to be promoted. All of the Partnership boroughs will work to maximise the reuse of bulky goods either individually or through partnerships with third parties.	RELEVANT - Reuse is high up the waste hierarchy and therefore, remains important to the Partnership.
8	Partnership boroughs will continue to provide solutions for recycling for residents that find it difficult to use the facilities that are provided for kerbside properties.	RELEVANT - Residents in the Partnership area should receive recycling services that are appropriate to them.
9	Home composting will be promoted by all of the Partnership boroughs and all boroughs will seek to offer low cost home composting units.	RELEVANT - Home composting is the most sustainable method of disposing of food and green waste.
10	Partnership boroughs plan to review their existing NRCs in order to maximise their use.	RELEVANT - NRCs remain a facility for recycling that cannot be recycled from home.
11	The Partnership will continue to negotiate with its existing recycling contractor to increase the range of materials that can be recycled from the kerbside collections. Individual boroughs plan to work with third parties to increase the range of materials that can be recycled.	RELEVANT - The range of materials that can be accepted for recycled is constantly changing and it is important the Partnership boroughs adapt services to enable them to capture these materials for recycling.
12	The residual waste treatment facility 25-year contract should be operational from 2014/15. Once the contract is in place the Partnership will monitor it to ensure that it delivers a high performing, low emission, modern, sustainable	RELEVANT - High performing, low emission, modern, sustainable technologies that offer residents value for money continues to be important to the Partnership.

	technology that offers value for money.	
13	It is expected that the facility proposed by Viridor will save the partnership 56,000 tonnes of CO ₂ e _q per year. Once the contract commences in 2014/15, SLWP will monitor the residual waste contract to ensure that it meets its deliverables.	RELEVANT - One of the drivers for the Partnership's residual waste treatment procurement was to reduce the carbon emissions of waste disposal across the four boroughs. Therefore, it is important to ensure that the chosen technology helps them to do this.
14	The Partnership boroughs will continue to manage specialist waste streams such as clinical waste and hazardous waste appropriately.	RELEVANT - It is important that the responsible management of specialist waste streams continues.
15	Croydon, Merton and Sutton will consider ways to expand the service they offer in terms of the materials accepted for recycling. Kingston does not plan to offer a commercial recycling service.	RELEVANT - The Partnership will encourage the Authorities to promote commercial waste recycling.
16	The Partnership will continue to have a coordinated approach to dealing with abuse of HRRCs and Waste Management services and will support the Authorities in exercising their statutory powers.	RELEVANT – Abuse of HRRC's costs local taxpayers therefore measures must continue to be taken to prevent it.
17	Enforcement Teams will continue to use their statutory powers and liaise with other authorities to encourage businesses to dispose of their waste in a responsible manner and prevent flytipping.	RELEVANT - Minimisation of flytipping remains an important aspect of the Partnership boroughs work.
18	The Partnership boroughs will continue to provide and seek to enhance recycling collection services to educational establishments within their area.	RELEVANT – This Objective is already being achieved across the Partnerships area. However, it is important to continue to maintain and improve on the services offered to local schools.
19	The Partnership boroughs will continue to consider ways of increasing recycling from the high street litter stream such as the introduction of on-street recycling bins and also post collection sorting. However, contamination continues to be a barrier.	RELEVANT - The majority of litter on High Streets is recyclable and could be diverted from landfill.
20	Boroughs will continue to expand recycling service offered to Council buildings and to increase the range of materials accepted for recycling within the existing schemes, where possible.	RELEVANT - The Partnership boroughs should lead by example and therefore provide adequate recycling facilities for Council buildings.

The Partnership’s future plans to meet the JMWMS Targets are summarised in Table 5.2. This table also discusses the relevance of these Targets considering updates in national and regional legislation and policy, progress that has been made by the Partnership to date and the current economic climate.

Table 5.2 - Future Plans and Relevance of JMWMS Targets

Target	Future Plans	Relevance of Target
1	The amount of biodegradable municipal waste sent to landfill will be minimised through waste awareness campaigns, the expansion/ introduction of new recycling facilities and through the residual waste treatment contract.	RELEVANT - It remains important to reduce the amount of biodegradable waste that is sent to landfill in both a legislative and environmental context.
2	Whilst facing the challenge of public sector budget reductions the Partnership boroughs will seek to use innovation and consultation with the public to provide their customers with the high quality waste services that they want.	RELEVANT - Excellent customer satisfaction remains a priority for the Partnership.
3	Waste minimisation campaigns and initiatives will be conducted across the boroughs to encourage residents to reduce the waste that they produce.	RELEVANT - Waste minimisation is the most sustainable way of managing the Partnership’s waste.
4	See Target 3	See Target 3
5	Partnership boroughs will continue to promote and improve their recycling services to reduce the amount of residual waste produced per person. Also, see Target 3	See Target 3
6	Partnership boroughs will continue to improve and promote the recycling and composting services they offer to achieve the 2015 recycling and composting target set in the Waste Strategy for England 2007.	RELEVANT - Target 6 is a national target that the Partnership aspires to achieve.
7	The Partnership will continue to increase recycling at the HRRC’s.	RELEVANT - Recovering as much material delivered to the HRRC’s for reuse and recycling will contribute to meeting the Partnership’s recycling targets.
8	The residual waste treatment facility 25-year contract is due to be operational in 2014/15, which alongside improvements in recycling will enable the Partnership to reach the 2015	RELEVANT - Target 8 is a national target that the Partnership aspires to achieve.

	recovery target.	
9	The Partnership boroughs will maintain and improve the recycling collection services to educational establishments within their area.	Target 9 is already being achieved across the Partnership's area. However, it is important to continue to maintain and improve on the services offered to schools.

6. Recommendations and Conclusion

6.1. Recommendations

During the Review of the JMWMS the following recommendations have been made:

- Objective 3 to be removed to reflect the abolishment of LATS in 2012/13
- The public version of the JMWMS to be updated to reflect the changes in Objectives and Targets and to include the up to date Waste Management Data
- Consider the replacing tonnage based targets with carbon dioxide emissions based targets as part of the 2014 JMWMS review

6.1. Conclusion

The updated waste management data indicates that the trend for increased recycling and composting and the reduction of waste is continuing. This reflects the excellent progress that has been made to implement the JMWMS by the Partnership and its boroughs.

There have been a number of changes in national and regional waste management policy and legislation. The majority of these changes have little or no impact on the JMWMS or its delivery. However, the abolishment of the LATS following 2012/13 means that Objective 3 is no longer required.

At a national policy level the focus is changing from increasing recycling rates to reducing the climate change impact of managing waste. Over time we expect to need to consider measuring the amount of CO₂^{eq} produced/ avoided by managing waste to enable us to assess the climate change impact of managing waste. At regional level the amount of CO₂^{eq} produced by the waste management system is already being monitored.

Moving forward the delivery of the JMWMS relies on behaviour change and increased involvement of South London residents. Without the commitment of residents, reducing the climate change impact of waste management, preventing waste growth and achieving high levels of recycling and composting will not be achievable. Therefore, community involvement and communications will be essential for the delivery of the JMWMS.

The Strategy will continue to be monitored to ensure that it is current and relevant in light of changing circumstances.

This page is intentionally left blank



Report to: South London Waste Partnership (SLWP)
Joint Waste Committee

Date: 10 December 2013

Report of: SLWP Management Group

Author(s):
Cormac Stokes, Head of Street Scene and Waste (LBM), SLWP Lead Officer
Governance

Chair of the Meeting:
Councillor Colin Hall, Chair SLWP Joint Waste Committee

Report title:

Annual Review of the inter-Authority Agreement

Summary:

The Partnership is required to review the inter-Authority Agreement (IAA) on an annual basis. This report sets out the findings of the review and proposes some additional principles that should be incorporated within a further supplemental to the IAA in order for the Partnership to progress its agreed commercial and strategic approach to the future management of waste treatment services.

Recommendations:

It is recommended that the Joint Waste Committee:

- a) Note and comment on the contents of this report.
- b) Agree the additional principles to be incorporated in a revised IAA and delegate to the Chair of Management Group, in consultation with the Management Group and Legal leads from each of the partner boroughs, to conclude the drafting of the revised IAA;
- c) Recommend that each of the partnership boroughs approve and execute the final drafting of the revised IAA.

Background Documents and Previous Decisions

The current IAA is comprised of a suite of agreements and supplemental agreements

Phase A Strategic Review (JWC, September 2013)

HWRC Strategy (JWC, September 2013)

1. Background

- 1.1 The current IAA makes provision for an annual review of the Agreement to ensure that appropriate arrangements are in place for the ongoing management and procurement of waste contracts that are within the remit of the South London Waste Partnership Joint Waste Committee.

- 1.2 This report sets out the findings of the most recent review of the IAA carried out by the Management Group and highlights that there is a need for further amendments and additions.
- 2. Details**
 - 2.1 Procurement
 - 2.1.1 The review of the current IAA has concluded that it is fit for purpose with respect to the ongoing management of Phase A and Phase B contracts currently in place.
 - 2.1.2 At its meeting of 12 September 2013 the Joint Waste Committee agreed to the proposed three stage strategy to exit from the existing arrangements for the management of HWRCs; move to a HWRC transition stage and embark upon a longer term re-procurement of HWRC Services.
 - 2.1.3 The partnership is currently in the transition stage and the services are being managed in-house by the partnership with the Royal Borough of Kingston hosting all staffing and supplier arrangements. These arrangements are effectively covered through the existing IAA. The Partnership intends to commence the procurement of these services in the New Year.
 - 2.1.4 At the same meeting (12 September 2013), the JWC considered the Partnership's Phase A Strategic Review and agreed to support the proposed commercial and procurement strategy that would require the procurement of waste framework arrangements covering at least residual waste, co-mingled recyclates and food waste. The purpose of the framework would be to provide flexibility for waste streams not fully committed through current contractual arrangements.
 - 2.1.5 It is intended that the London Borough of Croydon acts as the lead procuring authority for both the Waste Framework and the Management of HWRCs contracts. At present there is no inter-Authority Agreement in place with respect to LBC acting as lead procuring authority for these new contracts.
 - 2.1.6 The Commercial Strategy sets out a number of activities that will rely on the partnership being flexible in terms of reacting to changing market conditions. In order to react swiftly to such conditions it is advisable that some flexibility is built into the IAA to enable the partnership to identify a lead authority and progress matters without having to refer back to the Joint Waste Committee to amend further the IAA.
 - 2.2 Resourcing
 - 2.2.1 The Partnership will also need to be flexible with respect to how it resources itself moving forward so that it can ensure it is in a position to be properly resourced across all planned and unplanned activity etc.
 - 2.2.2 It is therefore proposed that the identification and commissioning of resource requirements (including the recruitment of appropriate staff) be delegated to the Chair of the Management Group, in consultation with the Borough Lead officers of the Management Group. It will be the responsibility of the Chair of Management Group to ensure that such resources are managed from within existing budgets.

2.3 Governance

- 2.3.1 At present the Chair of the SLWP Management Group acts as the Joint Waste Management Officer for the Partnership. The Management Group provides assistance and advice to the Chair. All responsibilities of the JWC, save for reserved matters set out below, are delegated to the Joint Waste Management Officer.
- 2.3.2 The Partnership has established two separate advisory forums: Borough Finance Directors meetings and a Strategic Steering Group. The Finance Directors meet to advise on the financial management of ongoing procurement activities and contracts and to ensure that the activities of the Partnership are delivering value for money.
- 2.3.3 The Strategic Steering Group is Chaired by a Chief Executive (rotating alongside the Chair of the JWC and Management Group) and comprises of Environment Directors and Borough Lead officers from the Management Group.
- 2.3.4 At present the advisory functions are working well and it is not believed necessary to formalise the functions within the overall governance arrangements of the Partnership. Both advisory groups also advise on the potential future partnering arrangements for the SLWP Boroughs that sit outside the current authority of the Joint Waste Committee, primarily additional environmental services.

2.4 Summary of principals proposed

- A further supplement to the IAA is drafted setting out the London Borough of Croydon as the lead procuring authority on behalf of the partnership with respect to the planned re-procurement of the HWRC contract and waste framework contract.
- The drafting provides flexibility for the partnership to progress with any future procurement activities without the need to review and add further supplementals to the IAA.
- The principles contained within the existing IAA with respect to the current and future arrangements are maintained.
- The Chair of Management Group in consultation with Borough Lead Officers and Management Group is delegated authority to commission identified resources, including staffing in order to manage effectively the range of ongoing contracts and procurement of future contracts.
- The current governance arrangements continue with ongoing support and advice provided by the Partnership Finance Directors (with respect to financial matters) and the Strategic Steering Group (with respect to Corporate and Strategic matters).

3. **Recommendations**

- 3.1 It is recommended that the Joint Waste Committee:
- a) Note and comment on the contents of this report.
 - b) Agree the additional principles to be incorporated in a revised IAA and delegate to the Chair of Management Group, in consultation with the Management Group and Legal leads from each of the partner boroughs, to conclude the drafting of the revised IAA;
 - c) Recommend that each of the partnership boroughs approve and execute the final drafting of the revised IAA.

4. Impacts and Implications:

Legal

4.1 Contained within the report.

Finance

4.2 None for the purpose of this report

5. Appendices

5.1 None



Report to: South London Waste Partnership (SLWP)
Joint Waste Committee

Date: 10 December 2013

Report of: SLWP Management Group

Author(s):

Matt Clubb, Chair SLWP Management Group

Chair of the Meeting:

Councillor Colin Hall, Chair SLWP Joint Waste Committee

Report title:	FINAL ACCOUNTS 2012/13
Summary	The Accounts and Audit Regulations require the South London Waste Partnership Accounts to be signed off for 2012/13 before they are subject to audit. This was completed at the Joint Committee meeting on 18 June. The audit of the accounts was completed within the statutory deadline of 30 September 2013 and the accounts were passed with an unqualified opinion.
Recommendations	1. Note the completion of the 2012/13 SLWP accounts audit and the issue of an unqualified opinion.
Background Documents and Previous Decisions	1. Accounts and Audit Regulations 2. SeRCOP & Code of Practice Held by Toby Clarke, Capability Lead – Finance Accounting, Royal Borough of Kingston upon Thames

1. Background

- 1.1 Under Section 3 of the Audit Commission Act 1998, the Audit Commission is required to audit the accounts of local government bodies, including Joint Committees of two or more local authorities.
- 1.2 It is required that the accounts are subject to the scrutiny and approval of the SLWP Joint Committee before they are subject to audit. This was achieved at the Joint Committee meeting on 18 June 2013. The audit is then required to be complete by 30 September 2013 and a public notice of the conclusion of the audit is required to be displayed on the SLWP website.

2. Accounts 2012/ 2013

- 2.1 The Audit was completed 3 weeks before the 30 September deadline by PKF Littlejohn LLP and they have issued an unqualified opinion with no exceptions and no recommendations.
- 2.2 A notice of the conclusion of the audit for 2012/13 has been placed on the SLWP website along with the published 2012/13 accounts.

3. Recommendations

- 3.1 Note the completion of the 2012/13 SLWP accounts audit and the issue of an unqualified opinion.

4. Impacts and Implications:Legal

- 4.1 None

Finance

- 4.2 None

Equality Impact Assessment

- 4.3 None

Environmental Impact

- 4.4 None

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank